## Searching the library catalogue



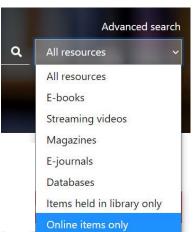


Visit the TAFE SA Library website at tafesa.spydus.com

All TAFE SA students receive automatic library membership which gives you access to a range of online resources as well as access to physical resources and services at all TAFE SA campuses.



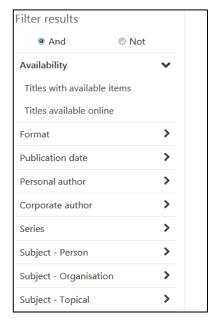
Use the search box to search for keywords or titles across all available resources.



The drop-down menu enables you to search specifically for **E-books**, **Streaming Videos**, **Magazines** or **E-journal**, **Databases**, **Items held** in the Library and **Online Items** only

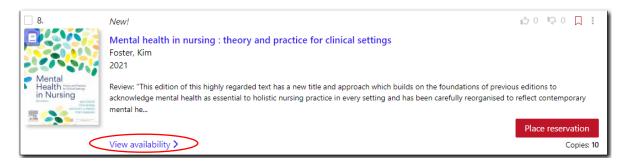
After viewing your search results, you can refine your results further using a range of **filters**.

You may wish to show only resources in a particular format, only resources published recently, or only resources that are not already on loan.





You may also wish to **sort** your search results alphabetically or show the newest items first.



Click View Availability to see where your resource is.

Location	Collection	Call number	Status/Desc
Adelaide Library	General	616.89 M549.5 Health & Nursing	Available
Adelaide Library	General	616.89 M549.5 Health & Nursing	Available
Adelaide Library	General	616.89 M549.5 Health & Nursing	Available
Barossa Valley Library	General	616.89 M549.5 Health & Nursing	Available

A physical resource will display where the item is **located**, **shelved** and its **current status** (ie. whether it is available, on loan etc.)

An e-book, streaming video, website or document will provide you with a **direct link** for immediate access.

## Reservations

To place a reservation, or to request a physical resource be sent to another campus for you to collect, click **Place reservation** for the title you have found.

Place reservation

- 1. Login and select Change location to pick where you would like to collect the item from
- 2. Click Continue.

You will be notified by email and SMS when your item is available at your chosen campus.

## VOUR LIBRARY LOGIN Login using your TAFE SA Account OR Your Borrower ID is your student ID number. Your PIN is your date of birth in 4 digit DDMM format. e.g. if your birthday is on 1<sup>st</sup> April, your PIN will be 0104

## **Database access**

TAFE SA Libraries subscribe to **databases** of searchable articles from newspapers, magazines and journals. These databases may also include digital resources such as images, e-books, videos, tutorials, and reference material.

- 1. From the library home page, select **Databases**.
- 2. From the alphabetical list, decide which database you will be using and
- 3. Take note of any additional information/passwords required.
- 4. Click on Access resource
- 5. Start your search within the database.

Visit <u>tafesa.libguides.com/guides</u> for detailed guides on each database platform. Need help? Library staff are available to assist! Email: <u>librarian@tafesa.edu.au</u>



Databases
Searchable online collections
of articles, e-books etc. for
use in your studies