

Mind mapping

Study Guide

Mind mapping is a way of creating diagrams with pictures that show ideas and information in the same way that they are represented in your brain.

Mind mapping makes it easy to understand, remember, and communicate complex information.

Mind mapping was created by Tony Buzan, and is registered by the Buzan Organisation.

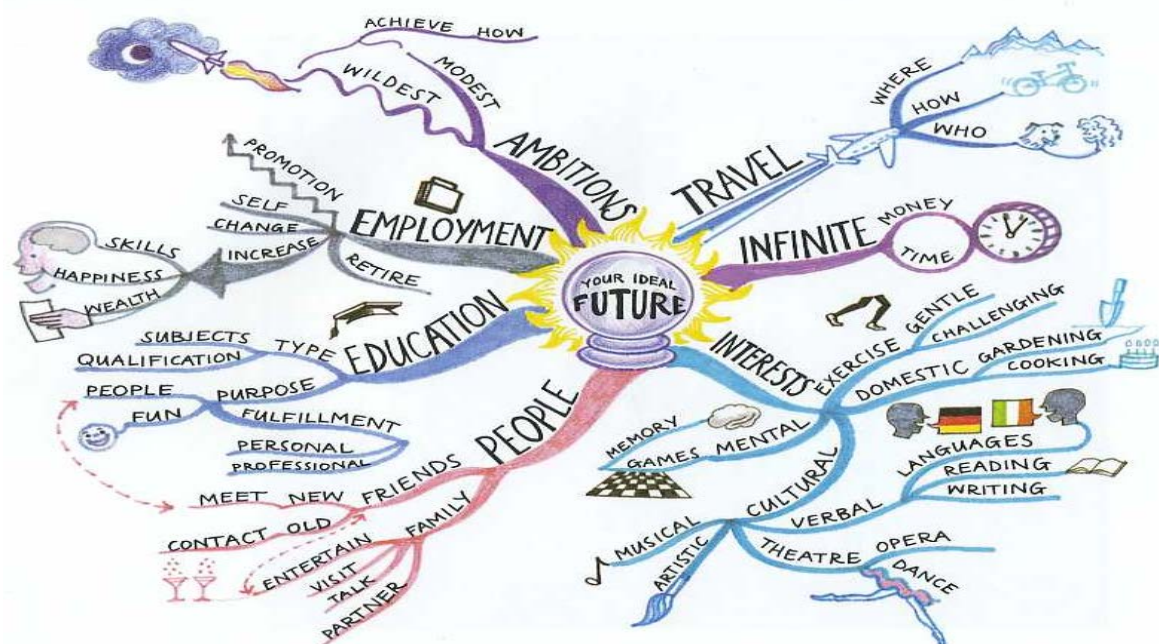
Use mind maps for every part of your life where you need to:

organize your thoughts or tasks	take notes
solve problems	prepare and give presentations
brainstorm new ideas	assist memory and recall

There is no right or wrong way to organize your mind map, so try things out and find what works best for you.

Suggestions when creating mind maps:

- Start in the centre with an image of the topic
 - Add branches radiating from the centre
 - Use keywords, keep your words simple
 - Add sub-branches as required to represent your ideas
 - Start the lines thicker in the middle and thin them as you move further from the centre
 - Each separate word/idea/concept should have its own line
 - Use multiple colours (at least 3 colours) for effect and to group ideas
 - Use symbols, images etc. in all parts of your mind map
 - Alternate with upper and lowercase letters and use different fonts for visual effect
 - Leave plenty of space – you will want to add
 - Importantly, develop your own style when creating a mind map
- Your ideal future* hand drawn by Tony Buzan Source: www.simplexities.typepad.com



Tools

There are many software programmes that can be used to produce mind maps.

Some are free, others have free trials. None are TAFE SA endorsed.

You use 'drag and drop' to move concepts around and to increase or decrease levels.

The higher the cost, the more features are included. Documents/websites may be linked, and other sophisticated project management features may be included.

This diagram of the mind mapping process was created using Novamind: <http://www.novamind.com/> (30 day free trial)



Books

Buzan, Tony (2005) *The ultimate book of mind maps : unlock your creativity, boost your memory, change your life*

Rustler, Florian (2012) *Mind mapping for dummies*

King, Gideon (2007) *Teacher's guide to mind mapping*

Websites

Free mind mapping applications & web services

<http://www.lifehack.org/articles/technology/11-free-mind-mapping-applications-web-services.html>

How to create a mind map

<https://emedia.rmit.edu.au/learninglab/content/how-create-mind-map>

How to make a mind map – the basics

http://www.youtube.com/watch?v=wLWV0XN7K1g&feature=player_embedded#!