Study from home – save time … The catalogue and the databases can also be accessed 24/7 via the internet at [http://library.tafesa.edu.au](http://library.tafesa.edu.au) - select your campus then click Catalogue in left hand menu.

Use My Library to renew your loans or reserve resources. Your login is your ID number and your PIN is the last 4 digits of your ID number.

This is a guide to some of the resources available through your TAFE SA Libraries.

### Keywords
These keywords may help you in searching your library catalogue.

- Cafe management
- Coffee
- Coffee making
- Customer service
- Espresso
- Food safety
- Tea

### Other search tips:
- When searching for a person or author, always use their surname or family name
- When looking for a particular format e.g. videos, limit your search by material in Advanced Search

### Dewey Numbers

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<tr>
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### Books

- Bank, M & McFadden, C (2003) *The world encyclopedia of coffee : the definitive guide to coffee : from the humble bean to irresistible beverage*
- Cottrell, C (2013) *Barista bible : perfect espresso*
- Ellis, H (2002) *Tea : discovering, exploring, enjoying*
- Godfrey, J (2014) *How to make really good coffee*
- Rao, S (2008) *The professional barista's handbook : an expert's guide to preparing espresso, coffee and tea*
- Richardson, J & Gilmartin, H (2010) *Setting up and Managing Your Own Coffee Bar*
- Tekulsky, M (2013) *Making Your Own Gourmet Coffee Drinks*

### E Books

- Grafe, C (ed) (2005) *Cafes and Bars*

### Videos/DVDs

- **Coffee art**
Coffee Art
Espresso coffee service
Living coffee
Prepare and serve espresso coffee

Streaming videos
A Day in the Life of a Cafe Owner
Day to Day Business in a Café
Espresso Coffee Service: Preparing and Serving Café Style

Websites
Food Standards Australia & New Zealand
Coffee Geek
www.coffeeguide.com/
Coffee Review
http://www.coffeereview.com/
Coffee research
www.coffeeresearch.org/
Tea Source
http://www.teasource.com/teas/learn-tea.html
UK Tea Council
http://www.tea.co.uk/types-of-tea

Databases
Online databases can be accessed from the Library website at http://library.tafesa.edu.au, Regency, then Online Databases. Login to My Library to access

ANZRC - Australia New Zealand Reference Centre -
Contains Australasian and international magazines, newspapers, reference books, biographies, company information and an image collection. Both full text and abstracts

Business Source Premier -
Articles on all aspects of business and management, including human resource management, international trade and marketing.

Emerald -
Covers business, education and training, hospitality, human resource management, marketing, library and information management and social sciences.

Referencing
When you use someone else's words, ideas or graphics you must reference this. Use the referencing system recommended by your lecturer for example Harvard referencing, APA, Chicago. See the referencing study guides in your library.
For more information about referencing, please go to: http://tafesa.libguides.com/harvardreferencing